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## ICATT Professional Development for Training & Development Staff

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**ICATT PROFESSIONAL SERVICES** provides full-service professional development for training & development staff

### **Professional Development Course Curriculum**

Courses include: Training Essentials (Train the Trainer), Training Needs Assessment, Training Engagement Activities, Training Materials Design, Fundamentals Presentation Skills, Effective Facilitation Skills, Training Evaluation and Monitoring, Authoring Self-Paced E-Learning, Linking Training to Improve organizational Performance

### **Program Delivery**

The professional development program provides participants with opportunities to enhance their training and development skills and build professional networks.

**Remote Live Training** - Remote means that students and the instructor are not physically in the same classroom. Participants register for a class online and then receive an email containing a link to the training. Just like any other classroom, you can raise your hand, ask questions, collaborate with others, and have direct interaction with a teacher.

**Coaching in Staff Development Proficiencies** - Conduct one-on-one and small group coaching. Coaching has become a key resource for increasing performance, results, employee satisfaction and retention. It can be one of the most powerful tools for enhanced company loyalty.

**Facilitate Peer-to-Peer Sharing** - Conduct ongoing knowledge and experience sharing sessions. Peer learning is a potentially powerful way to share knowledge. This learning involves the exchange of knowledge and experience, recognizing that learning takes place between individuals and at the same time facilitates interpersonal exchanges based on trust and commitment.

**Self-Paced E-Learning** - Select courseware will be available as self-paced e-learning. With self-paced learning, participants can take the time they need and set their own schedule instead of working within a structure that was set for them by an instructor.

### **Our experience includes:**

- US Army – Develop remote training program on emerging and trending technology topics.
- Korn Ferry – Develop micro-learning modules on various project management topics.
- Morgan State University – Consulted with faculty in the conversion of graduate level public health program into an online education program.
- GMarie Group – Provide ongoing instructional design services in support of financial services clients.

**ICATT PROFESSIONAL SERVICES** is prepared to deploy a cross functional and culturally diverse team of training facilitators, instructional designers, graphic designers, content developers, e-learning developers and subject matter experts to support staff development requirements.



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## ICATT Professional Services at a Glance

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**DUNS:** 109381215

**CAGE:** 1SMV9

**NAICS Codes:** 611430, 611420, 611710, 541330, 541611, 541612, 561320

**GSA Schedule:** GS-02F-0062W through 11/24/2024

**Socio-Economic Status:** Small Business Enterprise, Certified Minority Business Enterprise (MBE), Certified Disadvantaged Business Enterprise (DBE)

**Web Address:** <http://icatt.net>



Making Your People and Data Greater!

**ICATT PROFESSIONAL SERVICES** is your partner for professional development, talent sourcing, data analytics, and societal impact needs for your organization. ICATT is certified as a minority and disadvantaged business enterprise. We are on a GSA Schedule. Our core service offerings include:

### **Career Academy**

Industry certification programs, Instructional Design, Convert Instructor-led Training into Online Learning, Custom training design, development and delivery, Continuing education programs, Human Resources, Acquisition Practices, Leadership Development, and Workplace Training.

### **Outsourcing, Staffing & Recruitment**

Deliver Subject Matter Experts (SMEs) for mission critical functions including: Information technology, Project management, Human resources, Instructional design, Finance, Acquisitions, Administrative support, Cyber security, International development, and all Out-sourcing needs.

### **Applied Data Analytics**

Data Analytics Foundation, Business Intelligence, Data Management, Data-driven Decision-making, Data Analytics Models, Advanced Analytics, Business Performance, Business Innovation.

### **Social Enterprise**

Community Career Promoter, Jobs Unlimited Program, Career Academy Scholarship Fund.

ICATT consultants are from diverse backgrounds, with more than 100 years of combined experience in our service offerings. Because of our uniqueness and experience, we pride ourselves in an approach that combines teamwork with best practices and world-class reliability, which helps organizations adapt to rapid changes in trends and technology.

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